App. F. IX-4

B 12

Previous References.

1945-46 (S.S/A)

File No. 5-45

Serial Nos. 245

Later References.

A 75-46-28, 29

PRESERVED

p.8(6)

GENERAL AND REVENUE SECRETARIAT

Serial Nos. two

Part B for September 45

SUBJECT

Grant of allowance to the clerk in the office of A.S. P.S (Reports) dealing with Cash.

Notes: P1-3 } To.
Corr: P1-4 }

To the S. P.S. in Mysore

Copy to: Hon'ble R. S.

A + A.O: P.S.

G.O.S.S 1834/A 5-45-5 dt 24.9.45

Sanctions Rs 5/- p.mm

Rg. Shamanna Rao.
26.9.45.

178. Re: Grant of an allowance to the clerk of the Office of the Asst Dr of depots, Bangalore, dealing with cash work.

C. F. 69]

Continuation Sheet. File No. / Current No. A 50 of 45. Page.

Letter No. C1-5539/44-45 dated 7-7-45 from the Director of Food Supplies recommending sanction for the grant of an allowance of Rs 5/- p.m. to the clerk of the Office of the Asst. Director of depots, Bangalore, dealing with Cash work.

The Asst. Director of depots in his letter to D-7-S (enclosure to P.24D) reports that the Accountant of his Office was hitherto attending to cash work and was in custody of cash in addition to his duties and as this additional work took much of his time, the cash work has now been entrusted to Mr. T. Abdul Rawoof Khan who is a permanent Shroff on Rs 28/- p.m in Grade 25-1-35 and clerk on Rs 50/- in his Office who is stated to have furnished a cash security of Rs 500/-, ~~his present pay being Rs 50 p.m~~ The volume of work involved in the Cash transactions is stated to be about Rs 25,368/- per day out of which Rs 960/- are towards cash and Rs 24,408/- towards Cheques etc. In view of the very heavy responsibility devolved on the Cash clerk, the D.F.S. agreeing with the Auditor & Accg Officer recommends the grant of an allowance of

WD 09139—GPB—20,000—26-2-45

Re:- Grant of allowance to the Cash clerk of the Office of the Asst. Dir of Depos Store

C. F. 69]

Continuation Sheet. File No. / Current No. A 5 of 45 Page.

Rest p m to the Cash clerk as in the Case of the Cashiers of the public Works Divisions. = Subd for orders.

1) The A. & A Officer of the Department 12/7. Supports this proposal on the analogy of the a similar allowance paid to Cash Clerks of P.W. Divisions. May be Sanctioned

Dev. Secy) Mss 16/7/45

Mr. Rao Fl. Lr) Nagam Ce 26/7

2) B 27.7 Ce 28/7

3) 16/8

6) 21/8

Mr. AS.

Draft G.O. Sanctioning is subs

Issue 24/8 25/8 Mss 27/8

(by no 708) 24.8.45

Tamil Com no. 832/19-9-45

Dft & fair subd.

Tamil Secretary has agreed

19/9/45

originals for sign 708 Dy Secy Ce 17

Ce 24/9

C.C. 627 26 III 1945 Rec'd B

Rec'd 914 31/7

Re- the grant of an allowance to the cash clerk of the Asst Dy depots Bangalore

C. F. 69]

Continuation Sheet. **File No.** / **Current No.** A 5 of 45 **Page.**

To the A.S

" Comptroller Kro FD

" A.T A.O FD.

SD 1834-36/A5-45-5 & 17/24-9-45

Sanctions the grant of an allowance of Rs 5/pm to the cash clerk of the office of the Asst Dy. depots, Bangalore.

B
25/9.

9

Re:- grant of allowance to the Cash clerk of the Office of the Asst. Dir of depos — Bhiwé

C. F. 69]

Continuation Sheet. File No. / Current No. A 6(a) of 45 Page.

Rest pm to the Cash clerk as in the case of the Cashiers of the public works Divisions. - Subd for orders.

12/7.

1) The A. & A Officer of this Department supports this proposal on the analogy of the a. similar allowance paid to Cash Clerks of P.W. Divisions. May be Sanctioned.

Dev. Secy) MSS 16/7/45

Nagpur Ce 26/7

Mem. Rec. Rho Ref. Sec)

2) B 27.7 Ce 28/7

Rec'd 914 31/7

3) 16/8 Ce 21/8

Draft G.o. Sanctioning is subd

24/8 25/8

Issue MS2 27/8

Mr. HS.

(By no 708) M.S. 45

Draft Com no. 832/19-9-45

Dft & fair subd.

Asst Secretary has agreed

19/9/45

Issued

Ce

Mem 24/9

Original sent for sig — 708 — Working Copy

17/9/45

3. Copies of letters Nos. AD.5728/44-45, dated 6/8-6-1945 and AD.6179, dated 27-6-45 from the Assistant Director of Food Supplies, (Depots), are enclosed for the information of Government.

I have the honour to be,
Sir,
Your most obedient servant,

Director of Food Supplies.

Letter No.AD.5728/44-45, dated 6/8th June 1945, from the Assistant Director of Food Supplies, Depots, Bangalore, to the Director of Food Supplies in Mysore, Bangalore.

I have the honour to state that for want of a senior permanent official in this office for attending to cash work and keep custody of cash, the Accountant was looking after these items all along in addition to his other duties. ~~The~~ This additional work takes much of his time and interferes with legitimate duties of supervision and scrutiny of bill etc., I have therefore now arranged by a ~~xxxx~~ slight readjustment of work among the existing senior clerks, that the cash work and custody as well be placed in charge of Mr.T.Abdul Ravoof Khan. He is a permanent shroff on Rs.28/- in the grade 25-1-35 and has furnished a cash security of Rs.500/- and has previously worked as a shroff(A copy of the memo about these arrangements is herein enclosed.). His present pay in this office is Rs.50/- per month.

The Cashier's work in this Office involves very heavy responsibility and he has to do all the following items of work.

1. Writing up of receipts for amounts received daily at the Office for foodgrains ~~p~~ to be issued.
2. Maintenance of Day Book and the Cash Book.
3. Pay Disbursement and contingent accounts, lorry coolies payment accounts etc.
4. Advance Accounts, Transport Section Accounts.
5. Remittance of cash to the Bank.
6. Accounts of R.R.R's received from Deputy Commissioners for the supplies made to them.
7. Other miscellaneous items like correspondence relating to prices of commodities.

I have consulted the other Senior Clerks in this Office and they hesitate to take charge of cash owing to heavy responsibility involved in this section and Mr.Ravoof Khan has agreed to take this up. I consider that in view of the onerous nature and responsibility of this work an allowance may be fixed for this post. I understand that such a Duty Allowance is given to Cashiers in the Executive Engineers' Office and other offices where heavy cash transactions are conducted. In the circumstances, I recommend that an allowance of Rs.10/- may be kindly sanctioned to Mr.Abdul Ravoof Khan, appointed as Cashier, with effect from 1-6-1945.

I request the favour of early orders.

Letter No.AD.6179, dated 27th June 1945, from the Assistant Director of Food Supplies, Depots, Bangalore, to the Director of Food Supplies in Mysore, Bangalore.

With reference to your letter No.Cl-5539/44-45, dated 12-6-45 requesting me to furnish information regarding the average volume of cash transactions that this office cash clerk has to deal with, I have the honour to state that the average transactions per day will be about Rs.25,368/- out of which Rs.960/- are towards cash and Rs.24,400/- towards cheques etc., dealt with.

"COPY"

Ramachandra 9/7/45

for Director

R. S. App. F VI—G 2]

SUBJECT .....

.....

.....

Read on 17/9/45
I.. -
17/9/45

Diary No. *of letter replied to* .....

Section A
File No. 50-45
Serial No. 5

General and Revenue Secretariat

( )

the 194 .

Proceedings of the Government of His Highness the Maharaja of Mysore.

Date of issue ..... 1945.
P.W.D.

Signed by .....

May this be—

(i) printed?

(ii) treated as a standing order?

(iii) published in the Gazette, English Part?

(iv) translated?

(v) placed at the disposal of the press?

(vi) published in the Gazette, Kannada Part?

Read— Letter No. C1-5539/44-45 dated 7th July 1945 from the Director of Food Supplies stating that the cash work in the ~~Office of the Asst Director of Food Supplies (Depot Section)~~ Bangalore involves very heavy responsibility on account of bulky transactions every day and recommending in the circumstance stating that the clerk entrusted with cash work may be granted an allowance of Rs. 5 p.m. as the work of the official involves heavy responsibility and as a cash security of Rs. 500/- has been taken from him

Order thereon—No.

The proposal of the Director of F.S. is sanctioned. Dt 27/8

Dy Secy (FS)

To me Ex. F.S.
" Comptroller Ind FD
" A & A.O. F.S.

27/8

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE

R e a d:-

Letter No. C1-5539/44-45, dated, the 7th July, 1945, from the Director of Food Supplies, ~~making~~ recommending in the circumstances stated that the official of the Office of the Assistant Director of Food Supplies entrusted with cash work may be granted an allowance of Rs.5/- p.m., as the work of the official involves heavy responsibility and as a cash security of Rs.500/- has been taken from him.

O R D E R NO. S.D. 1834-3K/5-45-5 ~~A.19-45~~,

DATED, Bangalore, the 17 SEPTEMBER, 1945.

The proposal of the Director of Food Supplies is sanctioned.

By Order,
Secretary to Government,
Development Department.
(Food Supplies)

TO---The Director of Food Supplies in Mysore.
" Comptroller through Finance Deptt.

Copy to the Auditor & Accounting Officer, Food Supplies.

KRD.8.